



## Donation Tax Receipt

Please complete this form and retain with your tax records.

Date: \_\_\_\_\_ Donation from:  Individual  Organization/Company

Organization/Company Name: \_\_\_\_\_

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ E-mail: \_\_\_\_\_

We will not share your e-mail address.

Would you like to be added to our e-mail list?  Yes  No

### Donation Information

Check all applicable boxes and provide a brief description.

Gift cards: \_\_\_\_\_ \$ \_\_\_\_\_

Tickets or Passes: \_\_\_\_\_ \$ \_\_\_\_\_

Gift Items: \_\_\_\_\_

\_\_\_\_\_ \$ \_\_\_\_\_

Cash: \_\_\_\_\_ \$ \_\_\_\_\_

Attach copies of receipts or  
other relevant information.

**Total:** \$ \_\_\_\_\_

**Thank you for your contribution!**

**For your accounting purposes:** The Italian Home did not provide any goods or services to you in exchange for this donation. If you have any questions, please call (617) 524-3116 or email [bballa@italianhome.org](mailto:bballa@italianhome.org) Our Federal Tax ID is 04-2103799

To claim a charitable deduction for your donations, you must assign a value to them. By law, Italian Home for Children cannot tell you the value. As the taxpayer, you will need this form as proof of your donation for tax deduction purposes. To be valid, this receipt must be completed at the time of the donation. Validation of value for items greater than \$500 may be needed by you in order to substantiate your deduction to the IRS.